FREEDOM CHURCH PRIVACY NOTICE

Under Data Protection legislation Freedom Church is the Data Controller. Our Church Administrator Jo Marder is the Data Protection Officer and can be contacted by calling 01424 223217 or emailing office@freedomchurchbexhill.com.

We are collecting information about you to enable the church to keep in touch with you and provide pastoral support as appropriate. Data Protection legislation allows us to process this information as we regard it as being in the church's legitimate interest.

We use a secure system called ChurchSuite to store contact details and other information. We will only include you if you give your specific consent for us to do so. Your name and contact details will be available to others through our Church Directory. You can have a login to My ChurchSuite so that you can control what information (for instance phone number) is visible to others. Your contact details will be removed from the database once you are no longer connected with the church unless you ask to remain on the system, for instance in order to continue to receive email newsletters.

If you serve Freedom Church as a member of staff or in a key voluntary role then we may pass on your name and contact details to the Baptist Union of Great Britain and/or the South East Baptist Association to enable them to send you information relevant to your role. We will always ensure you are aware of what information is being shared with them and you will be able to decide which contact details are shared.

To enable us to provide adequate pastoral support to you and your family, the Minister or pastoral team may record information which may be regarded as sensitive. This information will be stored on password protected computers or in paper form in locked cabinets. This information will NOT be disclosed to anyone else without your consent.

We regularly video or livestream services from our church, online, to reach out to those who are unable to attend in person, or who wish to participate in our services remotely. We may capture your image whilst filming the church service; by taking part in the service this may indicate your religious belief which is treated as special category data under data protection legislation. You may withhold your consent for capturing your image by sitting in a camera-free area of the church, outside the white lines clearly marked on the floor. Please note that, once livestreaming or videoing has started, consent cannot be withdrawn and your data will be on the internet.

You have the right to ask to see any information we hold about you (including the pastoral support information) by submitting a 'Subject Access Request' to the Data Protection Officer. You also have the right to ask for information which you believe to be incorrect to be rectified.

If you are concerned about the way your information is being handled please speak to our Data Protection Officer. If you are still unhappy you have the right to complain to the Information Commissioner's Office.